

Hollywood Shared Town

Annual Report

For the year from 1 April 2018 to 31 March 2019



Hollywood Shared Town is a private company limited by guarantee incorporated in Northern Ireland and a registered charity.

Its company number is NI 617275 and its charity reference number is NIC 101962.

Its registered office is % 3 Bangor Road, Hollywood, Co Down, BT18 0NT.

During the year the directors were:

Simon Bridge

Deric Henderson – appointed 21 November 2018

Tim Kerr – appointed 26 June 2018

Bill Lockhart

Robin Masefield

Laura Mashal – appointed 21 November 2018

Nicola Murphy – appointed 4 October 2018

Trevor Ringland

John Woods

Sacha Workman

INTRODUCTION

The purpose of Hollywood Shared Town (HST) is to help to build mutually supporting working relationships between the many organisations, groups, businesses and institutions in the Hollywood area to encourage and enable them to work together to create a more cohesive, shared space which reflects and celebrates the diversity that exists within the community.

Its vision is that it will thus help to build within Hollywood and the surrounding area the 'social capital – the network of contacts which provide mutual support, advice, encouragement, information and other forms of assistance - which helps local groups to work better for the benefit of the community of those who live and work in the area.

In doing this its objective is the development of Hollywood as a shared town which is:

- a) a safe and welcoming place for people to live, learn, work, socialise, raise children and do business;
- b) a place of high quality of life supported by a strong community and local economy;
- c) a place with a vibrant cultural scene and attractive physical appearance; and
- d) a place characterised by respect and toleration for difference and respect and pride in the locality's history and built and natural heritage and environment.

Our Three Year Strategy 2019-21

In January 2019 the Board conducted a strategic review. The story of the next three years is that we will continue to be guided by our purpose, vision and objectives – in a nutshell, building social capital to help Hollywood to be a safe, welcoming and flourishing place.

We will maximise our chances of success if we follow the energy and enthusiasms of our board members and if the projects we pursue are working towards shared outcomes in a mutually supportive way.

We already have a track record on a number of issues and there are some things that we are committed to. We will build on those while not being afraid to stop doing things that we feel are no longer so useful.

As we continue and develop our activities for the coming three years, we will be particularly mindful of reaching those in our community who are most in need. We are committed to minimising criminality and anti-social behaviour. Many of our activities will have a particular focus on children and young people and mental health is a theme that cuts across a number of our activities.

It will be important for us to improve our understanding of our community and to secure buy-in to what we are trying to achieve. We will promote and enable activism that supports our purpose by drawing more energetic people into our network.

The changes we seek will not be achieved purely by the activities of Hollywood Shared Town. As well as working in partnership with other organisations we will seek to strengthen local democratic participation, engaging with elected representatives, holding them to account as critical friends. We will explore what new local democratic initiatives can help the voices of the community to be heard.

We will develop our own governance structures including increasing the diversity of the board and exploring how best to support the activism we are generating and to be accountable to the community we exist to serve. We are also open to developing Hollywood Shared Town as a local 'anchor' organisation taking on the management of local assets, for example, if we consider this to be the most effective way of achieving a step change in our impact.

This strategy will be delivered through a number of activities and projects, each led by a member of the board and involving a wide range of other people from the Hollywood area. These activities comprise:

- Activity Member Groups: Men's Shed and Patchwork Group
- Board member led activities (a limited number running at any one time): Children and Young People; Creative Hollywood; Criminality and anti-social behaviour; Education; Energy; Food; Environment; Local democracy, vision, values; Local identity and economy; Redburn Community Centre; Shared spaces; Sport.
- Supporting activities: The above activities are supported by Board sub-groups working on fundraising, communications and governance.

ACTIVITIES UNDERTAKEN

The activities undertaken and/or supported by HST during the year from 1st April 2018 to 31 March 2019 fall into four main categories – with more detail in the subsequent paragraphs:

- Activity membership. In 2016 HST changed its articles to create a category of activity members. This was done to facilitate the inclusion within Hollywood Shared Town of groups which would struggle to organise and/or seek charity registration as separate entities. Following this in 2016-17 Patchwork and the Redburn Youth Group were accepted as activity member groups and this year the Hollywood Men's Shed also joined - and Redburn Community Café.
- Contributions to Hollywood's cultural calendar. HST again continued its annual Culture Night initiative but this year geared towards young people and held mainly in the Church Road car park.
- Activities for young people. As well as facilitating the Redburn Youth Group HST also sought opportunities to enhance the voice of young people in the town and listen to their needs and concerns.
- Environmental activities. As well providing and/or assisting a range of initiatives to encourage the conservation, appreciation and use of Redburn County Park through Hollywood Men's Shed, which operates from the old stable yard at Redburn, HST also held a 'Big Tea'* to facilitate discussion about the development and use of Hollywood's green spaces such as Ballymenoch Park, Glenlyon Park and Seapark.

ACTIVITY MEMBER GROUPS – facilitating group activity

Community Café

Redburn Community Café provided refreshments for the Redburn Community Centre for members of the local community. This included hosting a number of events, such as a Halloween Party. However, throughout the 2018/19 the Community Café has been dormant due to a lack of sufficient volunteers to run it. There are no immediate plans to re-open it.

Hollywood Shared Town Men's Shed

After several years of independent existence Hollywood Men's Shed applied to become part of HST with effect from 1 June 2017. This greatly strengthened the governance arrangements and accountability of the Men's Shed and all members of the Shed are activity members of HST and can vote on matters relating to the Men's Shed.

The Hollywood Men's Shed aims to provide a friendly, inclusive and safe environment for all members, where they can gather and/or work on meaningful projects at their own pace, in their own time in the company of others. It has the following objectives:

- To provide a social and workshop space for members.
- To provide all members with opportunities to share their skills and experience and to learn new skills.
- To plan for a range of activities to encourage health and well-being.
- To provide a safe and friendly environment.
- To promote the well-being of all residents of and visitors to Hollywood.

* For HST a 'Big Tea' is a facilitated discussion about an issue of relevance to Hollywood. A 'Big Tea' is typically held in the early evening in a suitable venue with refreshments provided - and with invitations being issued to a people from a wide range of local interests as well as from relevant statutory bodies.

Membership is open to all people over the age of 18 although in practice the majority of members are over the age of 50. Many have gone through life transitions, such as retirement, illness, bereavement or separation. Somewhat uniquely membership is also open to women but the males form a considerable majority.

The Shed operates from the Old Stable Yard in Redburn Country Park under licence from the Northern Ireland Environment Agency. It is open seven days per week, 365 days per year. Most of the buildings are sheds and cabins donated by the general public, along with much of the equipment. There are two large sheds for woodworking, one for arts and crafts, a number of smaller storage sheds, a polytunnel and a cabin with a kitchen for socializing. Many people using the country park visit the Shed, they are always welcome and appreciated and this helps create a great community spirit. Visitors are also a ready source of new members. All visitors are offered a free copy of a booklet on the history and flora/fauna of Redburn Country Park and encouraged to come back.

The Shed aims to operate a low cost, sustainable model. Much of its income is generated through donations for wood products and plants which have been made or grown by members. These are on display in the Yard throughout the year or at stalls, such as at Hollywood May Day Fair.

Two successful workshops, facilitated by Conservation Volunteers, were held with Camphill Community Glencraig around the themes of building bird and window boxes. A family Easter Party took place at the Stable Yard following on from the successful Christmas and Halloween parties. We were successful with Micro-Grant application from the Community Foundation for £900. The series of six family ecological events funded by the Micro-Grant scheme were delivered successfully and reached their target audience. The programme was varied and interesting. The feedback from participants was uniformly excellent. Some families came to all six events and most came from the local community which had been part of the target. This helped in the social cohesion aspect as families got to know each other from event to event and built a real sense of community.



Forest School event in Redburn Country Park



Young Scientist at Bug Hunt

One of the most popular and satisfying activities for our members is wood turning. We were able to purchase a small bench lathe from our own fundraising but members' aspirations and expertise began to increase. We wished to purchase a wood turning kit (with a chuck and other turning tools). We also identified the need for some expert tuition for those members who want to develop their skills but lacked the help to do so. We were successful with an application to the Allen Lane Foundation for a grant of £700 which allowed us to purchase additional woodturning equipment and have members trained in using the lathe which improved both health and safety and the quality of work produced.

Patchwork

The Patchwork group meet once a week in Redburn. Each member can either work on the class project or get help and advice on their own sewing projects. The members like meeting with others who share the same interest in sewing. They report that they get ideas and inspiration from the tutor and class members and enjoy getting out of the house for a couple of hours and spending time on something that they enjoy doing. They also enjoy the company and all problems and aches and pains seem to be forgotten about during the class.

Most of Patchwork's members live alone and report that the companionship is everything to them. Also old skills, such as patchwork, are kept alive. They love the chat, comparing what they make and say that makes for a most interesting and animating experience. This can be all the company they have during the entire week – for them it's a really worthwhile few hours!

Redburn Youth Group

During the year the Youth Group continued to use the National Lottery's Awards for All Northern Ireland grant which it received in January 2018. Its activities included a residential in April at Ganaway Activity Centre, quiz and games nights, trips to places like Indianaland and Trigger Happy, pancake making and baking, local excursions and a meeting with the Holywood Residents Association to talk about the subway painting project.

Activities then ceased for the summer but, due to the leader's pregnancy, could not then restart in the autumn. However in the new year support was found to run a series of evening wellbeing workshops in March and April 2019. The classes were open to pre and young teens in the local area to promote a holistic approach to positive mental health and wellbeing. All the participants were girls aged 10 to 13 with approx 15 girls attending the course. Their levels of stress were assessed according to family, school and more generally. All the girls reported a positive family experience, half feeling stress at school and less than half feeling a general stress in life. Among the comments from the participants were:

- 'I will miss the Tuesday club.'
- 'Thanks for everything. I have had lots of fun.'
- 'My seeds are growing. I am taking good care of them.'
- 'My mum wants to know if you do these classes for adults too.'
- 'I am going to give my lavender to my sister as she is really stressed.'
- I love the smoothies so much. I asked my mum to buy spinach so I can make the recipe at home.'
- 'I love art so much, it really relaxes me.'

CULTURAL CONTRIBUTIONS - a programme of creativity

HST has long held the view that creativity in all its guises can play an important part in its work and ambitions. The town is fortunate to have a number of great arts events spanning a range of activities that create excellent highlights throughout the year.

This year's creative activity centred around Culture Night which took place on Friday 21st September. Two significant changes were made to the event's format of previous years. Firstly, we decided that the emphasis of the programming should be geared towards young people. And secondly, that we should mount the activities in the Church Road car park, moving away from the High Street. These decisions were taken as a result of the competition for audiences from Belfast's Culture Night, alongside our financial and staffing limitations.



Scene from stage at Culture Night

Both changes were, on the whole, well received. We enjoyed a large attendance from all quarters of the town, and further afield, despite the weather's best efforts to keep people indoors!

Following the on-street activities, a sell-out audience enjoyed the After Nine performances in Holywood Old School. It rounded off the day's festivities with a varied programme including classical guitar, a capella singing, and an in-conversation piece with leading figures from the world of opera.

The Culture Night programme is run entirely by volunteers and we are enormously grateful to all those who give so generously of their time and skill. It is very much valued and appreciated.

We hope that the coming year will see our ambitions to run creative activities and projects throughout the year progress with a broader menu of events. The success of Culture Night illustrates that there is an appetite for arts programming in the town, and we will endeavour to expand these activities in the years ahead.



Irish dancers at Culture Night

YOUNG PEOPLE – support for Holywood's future

HST had organised a children and young people 'Big Tea' in February 2018 to answer the question '*How can we give our children and young people the best start in life?*' This created an opportunity for 60 people working in the town professionally and voluntarily with children and young people to meet and learn about each other's work. Some of the key messages from the event were that the voice of children and young people needs to be heard, that there is a lack of facilities and services for those in the 12+ age group, that marginalisation and inequality have a real effect on children's mental health and early years experience, and that paramilitary control is an issue that needs to be addressed.

This Big Tea was followed up in May 2018 by an event in the local Homebird restaurant at which the voice of local young people was heard on a range of topics. Around 30 young people from a range of backgrounds participated. The event was recorded, written up and distributed to the local media. It was facilitated by Youth Action, local youth club leaders

and volunteers from Hollywood Shared Town. Participants split up into small groups and were asked to discuss a range of themes which impact on their life and wellbeing. Topics included politics, health and education, health and wellbeing and community safety.

ENVIRONMENTAL ACTIVITIES –care for our historical and natural heritage

Hollywood Shared Town continued to take forward a range of developments in line with its statement of purpose, in relation to the locality's history and built and natural heritage and environment.

In particular, HST work closely with The Conservation Volunteers to take forward the continuing restoration of the historic Redburn Garden. This involved additional clearance work, in liaison with Hollywood Men's Shed, local residents and volunteers.

The survey of the former garden conducted by the Ulster Archaeological Society Survey Group was completed, with a report submitted to Hollywood Shared Town, shortly after the end of the 2018-19 financial year.

A Green Spaces "Big Tea" on the subject of the future of the three parks run by Ards and North Down Council in the town was facilitated by Hollywood Shared Town and attended by 70 local people. Participants prioritised what was working and what needed to change to improve Ballymenoch, Seapark and Glenlyon and a working group has been set up to collaborate with the council.

Discussions were also held, initially in the context of the Green Spaces Big Tea in March 2019, with Ards and North Down Council Officers and with senior managers in the Northern Ireland Environment Agency. Progress was initiated towards identifying a potential site for a much-needed Hollywood Allotment field. Valuable bilateral discussions were also held by members of the Hollywood Shared Town Board with individual elected representatives.

Application was made to Kew for funding to carry out an environmental project: "Hollywood - Growing Wild and Plastic Free Project", promoting the benefit of wildflowers across Hollywood and to encourage partakers in the project, to use less plastic. Funding was awarded from Grow Wild Fund for £4000. Activities will be carried out throughout 2019/20.

OTHER ENDEAVOURS

Sports

For our work on sports in Hollywood the year can be best described as work in progress as we continued to engage with local sports organisations and the Council. The challenges to meet are:

- The development of the "Shared Pitch" facility at Kerr Park.
- The opening up of school facilities for more public use.
- Further development of Seapark's facilities including the tennis courts and the setting up of a Tennis Club.
- A Town Park run or walk such as at Redburn.
- An full audit of what is available for sports in Hollywood.
- A programme looking at health and sport
- Joint sports activity.

Liaison activities

Hollywood Shared Town continued to be represented on the Hollywood Town Steering Group, which had a particular focus this year on concluding the public realm project in the Redburn Square area. HST’s representatives discussed a range of ideas designed to bring out and share the town’s historic heritage, including the ‘wrap’ of historic photographs subsequently featured on a metal casing the edge of the Square, and a ‘totem’ with information of value to visitors to the town that was later erected in Sullivan Place.

MAIN ACHIEVEMENTS AND BENEFIT DELIVERED

The activity reports above indicate not only what HST did during the year but also why. Therefore HST’s main achievement has been to continue to develop and enhance its contribution to Hollywood, and the surrounding area, in accordance with its purpose and vision. The following table indicates how the key activities contributed to HST’s objectives and therefore how they helped it to continue to deliver its projected public benefit.

<i>HST’s objectives</i>	<i>The year’s activities– and their contributions</i>
A safe and welcoming place for people to live, learn, work, socialise, raise children and do business	The Redburn Youth Group provided organised activity for young people and the children and young people and after it was closed support was found to run a series of evening wellbeing workshops in March and April 2019. The classes were open to pre and young teens in the local area to promote a holistic approach to positive mental health and wellbeing. An evening was held in a local restaurant, facilitated by Youth Action, at which the voice of local young people was heard and amplified through the local media.
A place of high quality of life supported by a strong community and local economy	Patchwork and Men’s Shed both provided social activities for mainly older people – a form of interaction which much improves their quality of life.
A place with a vibrant cultural scene and attractive physical appearance	Culture Night is a significant part of Hollywood’s growing and varied cultural calendar and the culture Community meetings explored how this could be further developed with the wide variety of other contributors.
A place characterised by respect and toleration for difference and respect and pride in the locality’s history and built and natural heritage and environment.	HST’s ‘Big Teas’ are held specifically to share ideas about key issues for Hollywood. The current programme of activities in Redburn Country Park are in part a follow up from the earlier ‘Big Tea’ and help to promote an awareness of, and an appreciation for, both its history and natural heritage. HST’s efforts to liaise with other contributors, including participating in consultations on improvement initiatives, helps to ensure that local views on Hollywood’s environment are informed, heard and considered.

ACCOUNTS AND RESERVES POLICY

Hollywood Shared Town's accounts for the year are attached which show the charity's financial position. They indicate that, at the end of the year, the charity had funds of £8,687. Of this £6,143 was reserved for specific activities, having been raised for those purposes, which left unallocated reserves of £2,544. HST's policy is to ensure that it has enough reserves to cover contingencies such as having to close the company. However, as it has no outstanding liabilities and no staff with redundancy commitments, its obligations in such an eventuality would be minimal.

GOVERNANCE

Hollywood Shared Town's Board of Directors confirms that in its governance of the company it has had due regard to the Commission's guidance and its public benefit requirement.

DISCLOSURE OF INFORMATION TO THE EXAMINER

We, the directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant accounting information of which the company's auditors/examiners are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant accounting information and to establish that the company's examiners are aware of that information.

In approving the Trustees' Annual Report, we also approve the strategic report included therein, in our capacity as company directors.

ACKNOWLEDGEMENTS

Finally the Directors would like to thank all those who helped them in all their various endeavours. The activities reported above could not have been done without their assistance.

On behalf of the board

John Woods
Chair of Hollywood Shared Town Board of Directors

Holywood Shared Town

Accounts 1 April 2018 to 31 March 2019

Cash Flow 1 Apr 2018 to 31 Mar 2019

	<i>Notes</i>	<i>Amount</i>
Brought forward: (from 2018-19)		£9,016.56
Income: Grants due for previous year's activity		£570.00
Grants paid for current year's activity	(1)	£11,570.00
Donations and gift aid repayment	(2)	£4,803.31
Other income (including activity membership)	(3) & (4)	<u>£1,692.08</u>
		£18,635.39
Expenditure: On activities and projects	(5) & (6)	£17,335.74
On administration	(7)	<u>£2,109.31</u>
		£19,445.05
Change in cash on hand and in bank:		-£909.66
Carried forward: (to 2019-20)		£8,206.90

Consolidated Statement of Financial Activities 1 Apr18 to 31 Mar 19

	<i>Note</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>	<i>Total Funds 2018-19</i>
Income:					
Grants	(1)		£12,050.00	£12,050.00	£13,090.00
Donations (inc gift aid)	(2)	£4,803.31	0	£4,803.31	£6,809.69
Activity membership	(3)	£1,409.65	0	£1,409.65	£1,407.00
Total Income		£6,212.96	£12,050.00	£18,262.96	£22,595.38
Expenditure:					
On charitable activities:					
Activities	(5)	£3,917.30	£6,971.09	10,888.39	£6,799.68
Projects	(6)	£2,876.16	£3,571.19	£6,447.35	£11,183.03
Administration	(7)	£402.66	£1,706.65	£2,109.31	£1,480.77
Total Expenditure		£7,196.12	£12,248.93	£19,445.05	£19,443.48
Net movement in funds		(£983.16)	(£198.93)	(£1,182.09)	£3,151.90
Total funds brought forward		£5,435.63	£4,433.36	£9,868.99	£6,717.09
Total funds carried forward		£4,452.47	£4,234.43	£8,686.90	£9,868.99

Balance Sheet

	<i>Note</i>	<i>at 31 Mar 19</i>	<i>at 1 Apr 18</i>
Current Assets			
Cash on hand (Men's Shed petty cash)		£192.27	£189.13
Cash in Bank		£8,014.63	£8,827.43
Debtors	(8)	<u>£480.00</u>	<u>£852.43</u>
		£8,686.90	£9,868.99
Creditors/Liabilities	(9)	<u>£0.00</u>	<u>£0.00</u>
Net Assets		£8,686.90	£9,868.99
Funds			
At start of year		£9,868.99	£6,717.09
Net increase/(decrease)		<u>(£1,182.09)</u>	<u>£3,151.90</u>
Funds at end of year	(10)	£8,686.90	£9,868.99

For the year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. Further:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476, and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

To the best of our knowledge these financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and also comply with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the board of trustees and authorised for issue on 14th June 2019, and are signed on behalf of the board of Holywood Shared Town by:

John Woods, Chairman

Simon Bridge, Treasurer

Notes

1) Grant Income.

During the year the debt of £570.00 for the balance of the 2017-18 Community Development grant was received

Also during the year the following grants were awarded and claimed:

ANDBC - Community Development grant (80%)	£1,920.00
ANDBC - Community Festival Fund grant (for Culture Night)	£3,200.00
ANDBC – Royal Wedding celebration grant	£350.00
Grow Wild Community Project (for planting wild flowers)	£4,000.00
Community Foundation NI (for family events in Redburn Park)	£900.00
Allen Lane Foundation (for wood turning equipment and tuition)	£700.00
NI Tourist Board (for contribution to local maritime conference)	£500.00

At the end of the year the remaining 20% of the Community Development grant was claimed but had not been paid. £480.00
£12,050.00

2) Donations and Contributions.

During the year the following donations were received:

From various sources for Culture Night	£1,686.82
Men's Shed: Formal donations	£1,128.35
Other contributions	£1,229.98
Patchwork	£263.00
General	£100.00
Gift Aid repayment	<u>£395.61</u>
Total	£4,803.76

3) Activity Membership.

From Patchwork (membership)	£280.00
From Youth Group (attendance contributions and fund raising)	£397.65
From Men's Shed (membership)	<u>£732.00</u>
Total	£1,409.65

4) Other Income. During the year the Hollywood Fund loan and the amount owed to the Men's Shed were repaid (part of previous year's debtors) £282.43

5) Activities.

Hollywood Shared Town has a class of Activity Member so that it can assist particular groups who would struggle to incorporate and/or seek charity registration as separate entities. Currently the Hollywood Men's Shed, Patchwork and the Youth Group are accepted as activity membership groups are accounted for as separate cost centres,

their income is recorded in the notes above and their costs are indicated in the following notes:

Men's Shed – During the year the Men's Shed incurred costs of £4,979.76 as follows:

Room hire	£340.67
Power	£525.63
Insurance	£611.50
Maintenance	£1,044.48
Other costs	£2,457.48

Patchwork – The costs for Patchwork were room hire fees of £348.75 (which were covered by the Community Development grant), tutoring costs of £440 and equipment purchases of £202.06.

Youth Group – Youth Group was still using the National Lottery's Awards for All Northern Ireland grant which it received the previous year. Its costs incurred during the year for running its various activities were £4,917.82.

6) Projects.

During the year Holywood Shared Town carried out the following projects:

Cairn Wood – During the year there was no further activity for the Cairn Wood project – for which Holywood Shared Town still reserves £125.20.

Community Café – The Community Café organised a Royal Wedding party for which it received a grant. However after that it suspended operations as no one was available to run it. The cost of all of this was £451.06 which was covered by brought forward funds, grants and contributions.

Cultural Holywood – Cultural Holywood received a grant of £3,200 from the ANDBC Community Festival Fund for Culture Night, which was also the recipient of various donations. The costs for Culture Night were £5,904.79 and for other activities £91.50.

Hollywood Fund – During the year the Hollywood Fund's loan of £260 was repaid – leaving £300 now available.

Grow Wild – A grant of £4000 was received from Grow Wild for a project of planting wild flowers and providing sustainable bags to replace plastic ones. This will be carried out in 2019-20.

7) Administration.

Apart from its identified activities and projects Holywood Shared Town incurred the following administrative costs – many of which were covered by the ANDBC Community Development Grant.

Accounts checks	£36.00
Insurance	£540.46
Big Teas (including follow up from a previous Big Tea)	£836.35
Room Hire	£79.70
Chamber of Commerce Membership	£20.00
Contributions to local maritime conference (separately grant funded)	£500.00

Other expenses	<u>£96.80</u>
Total	£2,109.31

8) Debtors.

At the end of the year the remaining 20% of the ANDBC Community Development grant for 2018-19 had been validly claimed but had not yet been received. £480.00

9) Liabilities.

At the end of the year Holywood Shared Town had paid all its debts and had no outstanding creditors/liabilities.

10) Allocation of Funds.

At the end of the year Holywood Shared Town's funds included some amounts it has allocated as designated for specific activities or projects:

For the Men's Shed (including petty cash of £192.27)	£966.57
For Patchwork	£380.94
For the Youth Group	£53.96
For Cairn Wood	£125.20
For Grow Wild	£4,000.00
For the Community Café	£299.17
For Cultural Holywood	£16.78
For the Holywood Fund	<u>£300.00</u>
Total	£6,142.62

Unallocated – and therefore in reserve £2,544.28

Total **£8,686.90**

11) Trustee Remuneration and Expenses.

No remuneration or other benefits from employment with the charity, or a related entity, were paid to the trustees.

Three trustees received expenses totalling £98 between them for credit card or cash purchases they made on behalf of the charity in circumstances where payment by cheque was not possible or practical.

12) Independent Accounts Examination.

As indicated above in Note 7 the fees paid for the independent examination of the accounts were £36.00.

13) Charity Information.

Holywood Shared Town is a private company limited by guarantee incorporated in Northern Ireland. Its registered office is:

% 3 Bangor Road, Holywood, Co Down, BT18 0NT.



NORTH DOWN COMMUNITY NETWORK

North Down Community Network Resource Centre, 5 Castle Park Road, Bangor BT20 4TF
Tel: 028 9146 1386 Email: admin@ndcn.co.uk Web: www.ndcn.co.uk

Charity Registration: XR37170

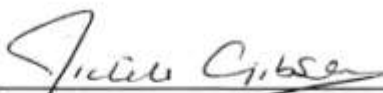
Company Number: NI050662

TO WHOM IT MAY CONCERN

4 June 2019.

I hereby confirm that I have examined but not audited the accounts for Hollywood Shared Town, submitted to me by Simon Bridge, for the year 1 April 2018 to 31 March 2019.

I confirm that there do not appear to be any discrepancies between the recorded transactions and the receipts, invoices and Bank Statements and that all is in order in accordance with an Incorporated Association.

Signed: 
Michele Gibson – Independent Examiner
For and on behalf of North Down Community Network

Dated: 4/6/19

Supported by:





NORTH DOWN COMMUNITY NETWORK

North Down Community Network Resource Centre, 5 Castle Park Road, Bangor BT20 4TF
Tel: 028 9146 1386 Email: admin@ndcn.co.uk Web: www.ndcn.co.uk

Charity Registration: XR37170

Company Number: NI050662

Independent examiner's report to the charity trustees of Holywood Shared Town Ltd.

I report on the accounts of the Trust for the year ended **31 March 2019**, as attached.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (NI) 2008.

It is my responsibility to:

- examine the accounts under section 62 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission NI under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

I have completed my examination of the accounts of the **Holywood Shared Town Ltd** and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission NI, I have found no matters that require drawing to your attention.

Michele Gibson – Independent Examiner
For and on behalf of North Down Community Network
4 June 2019

Supported by:

